

Advantages of Southeast Arkansas, Inc.  
P.O. Box 359  
Monticello, AR 71657

Board of Directors Meeting  
January 24, 2023

Members Present: James Sanders, Ray Hearn, Sandy Patrick, Susan Wishard, Jamaal Jones, and Dr. Lynne Thompson

Members Absent: Dr. Tim Simon

Others Present: Angie Burton and DeAnna Doherty

I. CALL TO ORDER

The meeting was called to order by Dr. Lynne Thompson, Board President. It was noted that a quorum was present for the meeting.

II. REVIEW OF REPORTS

A. James Sanders made a motion to approve the minutes of the October 25, 2022 meeting. Susan Wishard seconded the motion. Minutes approved.

B. Mrs. Angie Burton handed out audit reports, current cash balances and July, August and September 2022 financial statements to all Board members present. Mrs. Burton stated that the audit resulted in no findings. After the cash balances and financial statements were reviewed, James Sanders made a motion to accept the financial information as given. Jamaal Jones seconded the motion. Financial reports accepted.

C. Mrs. DeAnna Doherty gave the Enrollment report.

She stated the Agency was serving as Waiver Provider to 66 consumers.

Mrs. Doherty said the Adult Center's enrollment was at 49 consumers. The Agency no longer provides Supported Employment.

The preschools have a total enrollment of 174 children

D. The Consumer Council report was given by James Sanders. He mentioned several activities that had happened since the last meeting including the collection of can goods for Hope Place. Many Christmas activities took place as well as MLK day activities.

After discussion, James Sanders made a motion to approve both the Enrollment and Consumer Council reports. Sandy Patrick seconded the motion. Reports approved.

### III. OLD BUSINESS

Mrs. Doherty gave the program update which included the planned distribution of the 2<sup>nd</sup> round of ARPA bonuses in February.

### IV. NEW BUSINESS

- A. The Annual Financial Audit was approved earlier in the meeting during the financial report approval time.
- B. Sandy Patrick reported that her site visit to the Hamburg preschool was satisfactory and everything was operating as it should.  
Next, Susan Wishard gave her report on the Adult Development site stating that everything was acceptable other than the areas that were currently being repaired due to the water leaks. She also recommended that future consideration be made to convert the former cafeteria there into a formal storage area as that appeared to be how it was currently being used. Mrs. Wishard also reported on her visit to the Monticello preschool site indicating that all appeared to be operating in an acceptable manner. The final report given was for the Star City preschool by Ray Hearron. Mr Hearron reported that he felt the kitchen area should be enlarged if possible in the future. He also suggested that some concrete be poured in the area between the building and playground to cover the existing bare area. Other than those items, Mr. Hearron stated that Star City was in good condition.
- C. Mrs. Doherty informed the Board that the By-laws, Articles, Mission Statement, Board Policy, Nepotism, and Conflict of Interest Policy that had been sent in their packets this month had no updates from the previous year. Sandy Patrick made a motion to approve the reports as given. Susan Wishard seconded the motion. Documents approved. Mrs. Doherty also handed out a Conflict of Interest statement for all Board members to sign and return.
- D. Mrs. Doherty handed out Employee Handbooks to all Board members for 2 hours of required training. Mrs Doherty also indicated that the personnel committee members needed to be set for 2023. The 2022 committee of Susan Wishard, Jamaal Jones and Ray Hearron all agreed to serve another year in that role.
- E. Mrs. Doherty asked the Board for approval to purchase a van to replace the Star City one that was wrecked if it is determined to be totaled. She stated that because currently the supply is low for vans we would have to act quickly to make the purchase once an acceptable one is located. After discussion, a motion was made by Ray Hearron to approve the purchase of a new van if necessary. Jamaal Jones seconded the motion. Approval granted.
- F. The Board went in Executive Session to discuss and approve personnel issues. Executive Session ended at 4:25 and the meeting was adjourned.

### V. ADJOURNMENT